

Notice of Termination of Tenancy



Property Details

Property Ref. No.....

Address:

Flat Position.....

Notice of Termination

Tenant (s) Name:

Telephone Number: National Insurance No:

New Address:

Reason for Leaving:

I hereby notify you that my tenancy at the above address will end on

by which time I will return all house keys to **Barrhead Housing Association, 60-70 Main Street,**

Barrhead no later than 12 noon on this day.

I wish to request a 4 week extension of Housing Benefit for this address
(Please tick box if required)

Tenant(s) Signature:...../.....

Date:.....

Access Arrangements

No access arrangements are required if keys are being handed in at the time as this form. However, a forwarding address is required. If the keys are not handed in with this form give details of access.
Tenant / Next of Kin / Keyholder (delete as appropriate).

Name:.....

Address:.....

Daytime Phone No:..... **Work/Mobile:**.....

Access time for Housing Officer Inspection:.....